**CERTIFICATE OF STAY**

**(TO BE COMPLETED BY THE HOST INSTITUTION)**

**Academic Year 201\_\_- 201\_\_**

**STUDENT DETAILS**

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| NAME: |
| LAST NAME: |
| DATE OF BIRTH: |
| HOME INSTITUTION: TECHNICAL UNIVERSITY OF CRETE (GKRITIS 09) |
| HOST INSTITUTION: |

**CONFIRMATION OF ARRIVAL[[1]](#footnote-1)**

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| It is hereby certified that the above mentioned student has arrived and been enrolled as an Erasmus+ student on: \_\_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_\_ (day/month/year)  Orientation Period / Welcome Week for Erasmus students (if applicable)[[2]](#footnote-2):  from \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_  Preparatory Language Courses (if applicable)[[3]](#footnote-3): from \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_  Lecture / Study Period: from \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_  Exams period: from \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_  Name of the Signatory:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Position:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_(day/month/year)  Official Institution Stamp: |

**CONFIRMATION OF DEPARTURE[[4]](#footnote-4)**

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| It is hereby certified that the above mentioned student has completed his/her study period as an Erasmus+ student on: \_\_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_(day/month/year)[[5]](#footnote-5)  Name of the Signatory:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Position:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_\_(day/month/year)  Official Institution Stamp: |

1. To be filled in within 5 days after the arrival of the student and to be handed over to him or sent as a scanned document to the following e-mail address: [erasmus-plus@isc.tuc.gr](mailto:erasmus-plus@isc.tuc.gr) [↑](#footnote-ref-1)
2. To be filled in only if the above mentioned student has participated [↑](#footnote-ref-2)
3. To be filled in only if the above mentioned student has participated [↑](#footnote-ref-3)
4. To be completed at the end of the student’s stay and at least 3 days before his/her departure. The original must be handed over to the student or sent via mail to the address added at the header of the present document. [↑](#footnote-ref-4)
5. This date should refer to the last day of the student’s exams [↑](#footnote-ref-5)